HAINESPORT BD OF ED-00501910 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised syste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	HAINESPORT BD OF ED-00501910	126	07/10/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Genel Cook-Wright 06/15/2026 09:42 AM CAP Accepted				
	Corrective Action Plan: Submitted by Jake Bryson 06/12/2026 11:08 AM Going forward applications will be double checked to ensure accuracy.				
	Flagged by Genel Cook-Wright 06/11/2026 07:16 PM Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.				
Verification	Verification (On-Site Assessment Tool) (207H)	HAINESPORT BD OF ED-00501910	215	07/10/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Genel Cook-Wright 06/12/2026 02:21 PM CAP Accepted				
	Corrective Action Plan: Submitted by Jake Bryson 06/12/2026 11:08 AM Timeline will be followed more closely going forward to ensure compliance.				
	Flagged by Genel Cook-Wright 06/11/2026 07:18 PM The SFA must complete the Verification Process which includes sending the "Verification Results Letter" (Form 244) by the November 15th deadline. **Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.**				
Reporting and Recordkeeping	Reporting and Recordkeeping (On-Site Assessment Tool) (1500H)	HAINESPORT BD OF ED-00501910	1500	07/10/2026	CAP Accepted
	Corrective Action Plan: Accepted by Genel Cook-Wright 06/12/2026 02:21 PM CAP Accepted				

HAINESPORT BD OF ED-00501910 - Corrective Action Report (Detail)

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	Corrective Action Plan: Submitted by Jake Bryson 06/12/2026 11:09 AM My office will use the calendar with deadlines to stay within necessary dates.
	Flagged by Genel Cook-Wright 06/12/2026 08:40 AM SFA must submit reports to the State Agency as required to demonstrate compliance with program requirements (e.g. annual agreement, food safety certification, verification collection report, monthly reimbursement claim, etc.) **<u>Corrective Action Finding</u>:** The Verification Collection Report Part 2 was submitted late. The report was due by 11/30/25 and the SFA submitted it on 12/11/25. **Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.**
Corrective Action History	Corrective Action Plan: Removed by Corinne Santos-Hernandez 05/26/2026 12:04 PM CAP Removed

HAINESPORT BD OF ED-00501910 - Corrective Action Report (Detail)

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	Flagged by Corinne Santos-Hernandez 05/26/2026 11:51 AM SFA must submit reports to the State Agency as required to demonstrate compliance with program requirements (e.g. annual agreement, food safety certification, verification collection report, monthly reimbursement claim, etc.) **<u>Corrective Action Finding</u>:** 1. The Verification Collection Report Part 2 was submitted late. The report was due by 11/30/25 and the SFA submitted it on 12/11/25. 2. During the review of School Meals and Summer EBT applications, it was found that some households submitted applications from the 2024–2025 school year. The district should only accept and process applications from the current school year. The current year application becomes available after the Letter to Parents is approved in the SFA's SNEARS application packet, which is released on July 1. 3. All meals served during the review period met the required weekly meal pattern components. However, the production records contained recordkeeping inaccuracies, including incorrect calculations for portions planned versus portions left, as well as inconsistencies in daily milk usage documentation. The edit check worksheet mirrors the daily total meals served as documented on the production record. To maintain accurate reporting, the state agency advises staff to thoroughly review all calculations each day to confirm that mathematical totals are correct and consistent. 1. **Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.**				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	HAINESPORT-889	401	07/10/2026	CAP Accepted

HAINESPORT BD OF ED-00501910 - Corrective Action Report (Detail)

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Genel Cook-Wright 06/12/2026 02:21 PM CAP Accepted				
	Corrective Action Plan: Submitted by Sharon McClone 06/12/2026 09:08 AM All Staff were retrained on the components of a complete reimbursable meal the day of review - 5/26/2026. and a Pictured "Cheat Sheet" was hung by the POS to help cashier identify a reimbursable meal.				
	Flagged by Genel Cook-Wright 06/11/2026 08:07 PM Students must take the required number of components for lunch in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food components in the proper quantities. One component selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. If the SFA does not have offer versus serve, students must take all 5 components in the proper quantities. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable lunch. **<u>Corrective Action Finding</u>:** During the lunch observation, a student selected a meal without 1/2c fruit and/or vegetable component. The cashier incorrectly claimed the meal as reimbursable. **1 meal disallowed.** **Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.**				

<u>Report Selections</u>

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged